

KATHIR COLLEGE OF ENGINEERING

[Approved by AICTE and affiliated to Anna University]

Wisdom Tree, Avinashi Road, Neelambur, Coimbatore 641062

Web: www.kathir.ac.in, Email: kathirce@kathir.ac.in

Ref: KCE/IQAC/2016-2017/7

08.09.2016

Internal Quality Assurance Cell (IQAC)

Circular

Sub: IQAC Meeting – Intimation to the members of the IQAC

Dear Member,

An IQAC Meeting is arranged on 15.09.2016 at Board room. All the members of the IQAC are requested to attend the meeting at 3PM. The points to be discussed in the meeting are as follows:

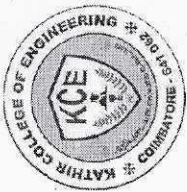
AGENDA:

1. Web Site updation
2. Parents meet
3. NSS Activities
4. Any other matter


Principal/Chairman of IQAC

Copy to

1. All IQAC members
2. IQAC File for record
3. Management



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Internal Quality Assurance Cell

IQAC Meeting held on 15.09.2016

Attendance sheet

S.No	Name	Designation	Signature
1.	Dr. G. Doraisamy	CEO/Management Representative	
2.	Dr. P. Banumathi	Principal/ Chairman	
3.	Dr. K.V.Kannan Nithin	HOD-S&H/Member	
4.	Dr. M. Kannan	HOD-ECE/Coordinator	M. Kannan
5.	Dr. B. Vaikundaselvan	HOD-EEE/Member	
6.	Dr. P. Murthi	HOD-Civil/Member	
7.	Dr. R. Karpagam	HOD-MBA/Member	R. Kays
8.	Dr. A.R. Suresh	HOD-Mechanical/Member	A. Suresh
9.	Prof. Balasubburaman Gurusamy	HOD-CSE/Member	B. Gurusamy



Kathir College of Engineering

(An Institution run by Lamika Educational and Charitable Trust)
Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai
Accredited by NAAC | ISO Certified College

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15th September 2016

INTERNAL QUALITY ASSURANCE CELL (IQAC) MINUTES OF MEETING

Meeting was held on 15th September 2016 at 3 PM in Board room of the college.
Following members were present for the meeting:

S.No	Name	Designation/IQAC
1.	Dr. G. Doraisamy	CEO/Management Representative
2.	Dr. P. Banumathi	Principal/ Chairman
3.	Dr. K.V.Kannan Nithin	HOD-S&H/Member
4.	Dr. M. Kannan	HOD-ECE/Coordinator
5.	Dr. B. Vaikundaselvan	HOD-EEE/Member
6.	Dr. P. Murthi	HOD-Civil/Member
7.	Dr. R. Karpagam	HOD-MBA/Member
8.	Dr. A.R. Suresh	HOD-Mechanical/Member
9.	Prof. Balasubburaman Gurusamy	HOD-CSE/Member

The chairperson Dr.P.Banumathi welcomed the members. The following points were discussed in the meeting.

S. No.	Details	Action to be taken
1.	The Principal welcomed all the members for the meeting. She insisted to update the website of the KCE frequently with the latest data.	All the faculty members
2.	The IQAC has proposed to conduct parents meeting frequently.	All the HODs
3.	The management insisted to conduct more activities in NSS.	NSS Coordinator
4.	The members insisted to organise more events through the department associations.	All the HODs
5.	The members proposed to make an action plan for improving the academic performance of the weak students.	All the members

The meeting was concluded with a vote of thanks from the IQAC Coordinator, Dr. M. Kannan.


Principal