

KATHIR COLLEGE OF ENGINEERING

[Approved by AICTE and affiliated to Anna University]

Wisdom Tree, Avinashi Road, Neelambur, Coimbatore 641062

Web: www.kathir.ac.in, Email: kathirce@kathir.ac.in

Ref: KCE/IQAC/2016-2017/12

27.01.2017

Internal Quality Assurance Cell (IQAC)

Circular

Sub: IQAC Meeting – Intimation to the members of the IQAC

Dear Member,

An IQAC Meeting is arranged on 02.02.2017 at Board Room. All the members of the IQAC are requested to attend the meeting at 11AM. The points to be discussed in the meeting are as follows:

AGENDA:

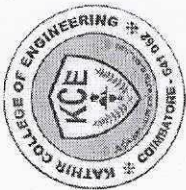
1. Academic Calendar 2016-2017
2. Class committee meetings
3. FDPs
4. Any other matter

A handwritten signature in green ink, consisting of a stylized 'P' followed by a flourish.

Principal/Chairman of IQAC

Copy to

1. All IQAC members
2. IQAC File for record
3. Management



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Internal Quality Assurance Cell

IQAC Meeting held on 02.02.2017

Attendance sheet

S.No	Name	Designation/IQAC	Signature
1.	Dr. G. Doraisamy	CEO/Management Representative	
2.	Dr. P. Bahumathi	Principal/ Chairman	
3.	Dr. K.V.Kannan Nithin	HOD-S&H/Member	
4.	Dr. M. Kannan	HOD-ECE/Coordinator	
5.	Dr. B. Vaikundaselvan	HOD-EEE/Member	
6.	Dr. P. Murthi	HOD-Civil/Member	
7.	Dr. R. Karpagam	HOD-MBA/Member	
8.	Dr. A.R. Suresh	HOD-Mechanical/Member	
9.	Prof. Balasubburaman Gurusamy	HOD-CSE/Member	



Kathir College of Engineering

(An Institution run by Lamika Educational and Charitable Trust)
Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai
Accredited by NAAC | ISO Certified College

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2nd February 2017

INTERNAL QUALITY ASSURANCE CELL (IQAC) MINUTES OF MEETING


Meeting was held on 2nd February 2017 at 11 AM in Board room of the college.
Following members were present for the meeting:

S.No	Name	Designation/IQAC
1.	Dr. G. Doraisamy	CEO/Management Representative
2.	Dr. P. Banumathi	Principal/ Chairman
3.	Dr. K.V.Kannan Nithin	HOD-S&H/Member
4.	Dr. M. Kannan	HOD-ECE/Coordinator
5.	Dr. B. Vaikundaselvan	HOD-EEE/Member
6.	Dr. P. Murthi	HOD-Civil/Member
7.	Dr. R. Karpagam	HOD-MBA/Member
8.	Dr. A.R. Suresh	HOD-Mechanical/Member
9.	Prof. Balasubburaman Gurusamy	HOD-CSE/Member

The chairperson Dr.P.Banumathi welcomed the members. The following points were discussed in the meeting.

S. No.	Details	Action to be taken
1.	Principal welcomed the members for the meeting and she informed to follow the Academic Calendar of 2016-2017 even semester.	All the faculty members
2.	The committee has insisted to conduct regular class committee meetings for the students and get feedback for improvement.	All the HODs and Class Advisors
3.	The members insisted the HOD's to encourage their staff members to participate in Various Faculty Development Programmes.	All the HODs
4.	HODs discussed about their students visit to industries for gaining practical knowledge.	All the HODs
5.	The members insisted to make well defined perspective plans and deployment.	IQAC Coordinator

The meeting was concluded with a vote of thanks from the IQAC Coordinator, Dr. M. Kannan.


Principal