



Office of the Controller of Examinations

Application for Revaluation

ODD/EVEN-20__

Instruction to Candidates

1. Fee for Revaluation is Rs. _____/-per answer script and should be paid to the COE Account only.
2. Application for Revaluation must be submitted to the to the HoD of the respective department on or before _____.
3. There is no provision for Revaluation of Practical/Project examination Papers.
4. Incomplete/defective application will be rejected and the fee will neither be refunded.
5. No application will be accepted beyond the due date prescribed.
6. The Head of the Department should ensure while recommending the application that the subject code and the subject(s) filled in the respective columns by the candidate are verified and found to be correct.

1.	Name	
2.	Register Number	
3.	Degree & Branch	
4.	Month & Year of Examination	
5.	No. of Subjects applied for Revaluation	

7. Subjects for which revaluation of valued answers scripts required:

Semester No.	Subject Code	Subject Title	Grade	Result

8. Transaction Details:

Account Holders Name & Register Number	
Name of the Bank	
Amount Paid	
Transaction No/UPI ID	
Date of Payment	

Signature of the Candidate

Signature & Name of the Class Advisor
(Verified By)

Signature of the HOD
(Approved By)