



2022

CODE OF CONDUCT

KATHIR COLLEGE OF ENGINEERING

**Wisdom Tree, Avinashi Road, Neelambur,
Coimbatore 641062**

**“What you feed your soul is what you
harvest with your actions.”**

CODE OF CONDUCT FOR STUDENTS

A set of guidelines in the form of code of conduct are framed for the students, which need to be followed by all students scrupulously and adopted as their way of life. These guidelines will help the students to emerge as confident, promising, responsible and ethical individuals.

Students are expected to maintain the highest standards of discipline and dignified manner of behavior inside as well as outside the College campus. They shall abide by the rules and regulations of the College and should act in a way that highlights the discipline and esteem of the College.

A six day working schedule from Monday to Saturday is followed. Classes are scheduled from 9.00a.m. to 4.30 p.m. No student shall enter or leave the class room when the session is on without the permission of the teacher concerned.

In the events of Student seminars/project presentations etc., it is compulsory that all the students of the concerned class be present for the entire session.

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Students can leave the campus during class hours only after getting a gate pass from the Principal, HoD, or concern class advisor and after making entry in the Gate Register maintained by the security guard

All leave applications (Regular & Medical) shall be submitted in time, for sanction by HoD and concerned teachers. Application for medical leave shall be accompanied by valid medical certificates

Students shall come to the college in approved uniforms with formal shirts tucked into trousers with black belt and black shoes or semi covered chappals. Hawai type rubber or plastic chappals are not permitted

Other than text books or library books, no books, magazines or papers should be brought to the school without prior permission of the Principal.

All the students shall wear their identity cards, well displayed. Identity badge is a public document and any teaching staff and non teaching staff shall have the right to peruse it. Denial of that alone invites disciplinary action

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All kinds of tattooing, body piercing, hair styling etc. that goes against the existing social norms and which could go against the spirit of Kathir College of Engineering academic values will be referred to the discipline committee.

It is not advisable to bring valuable articles like expensive watches, fountain pens, transistors, radios, tape recorders, camera, mobile phones or any electronic gadgets and jewellery etc. Institution is not responsible for any article lost. Lending or borrowing of money or valuable articles is strictly prohibited. In case of any loss, institution will not hold responsibility.

Care must be taken of College property and no one is allowed to scratch or spoil the desks and chairs or damage any furniture, write or draw anything on the walls or in any way damage any article belonging to others.

Damage done even by accident or mistake should be reported immediately to the class teacher, HoD or to the Principal.

Any damage done to the College property will be made alright by the concerned student together with a fine money imposed for such an offence

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Students are expected to maintain silence in the academic buildings to maintain the decorum and, any deviant behavior such as hooting, whistling, loitering etc. will be treated as an instance of indiscipline.

Students are encouraged to make use of the library, common computing facilities and to involve in professional body activities or any program authorized by the college beyond class hours. However under normal circumstances students shall retreat to their hostels or residences by 6.00PM.

Keep the campus neat and clean. Do not put any waste anywhere in the campus except in the wastebaskets kept. Any violation of this shall invite a minimum fine of Rs. 100/-

Consumption of intoxicants / psychotropic substances in any form or smoking or using chewing-gum, panmasala etc. are strictly prohibited

Students are not permitted to arrange any unauthorized celebrations and decorations of any magnitude in the campus

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Students are expected to make use of academic, co-curricular and extracurricular facilities available to the optimum levels. This will certainly make them physically fit, academically competent, mentally alert and socially sensitive

Students who intend to represent the college in intercollegiate events shall take prior permission from the concerned head of the department and the selection will be based on parameters such as academic performance, attendance, character, existing academic pressure and competence of the student in the proposed event for participation.

On duty leave applications will not be entertained beyond 10 working days from the actual date of leave under any circumstance. The maximum number of on duty leave admissible is restricted to 10 days per semester.

Political activity in any form is not permitted in the College campus. Unauthorized meetings, propaganda work, processions or fund collections are forbidden within the College, hostels, and outside the college.

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Harassing juniors, ill treatment to other fellow students or any such form of ragging is objectionable and liable to be treated as criminal offense by the law enforcing agencies as per the directives of Hon'ble Supreme Court of India

Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students will be considered as very serious cases of misconduct

Any violation of the above rules will invite penalty in the form of warning, fine, bringing of parents or any course of corrective measure as found suitable by any staff member or higher authority of the College

Expulsion from the College is enough for expulsion from the hostel. In case of any instance of noncompliance of existing rules or any observed matter/behavior that deviates from the vision and mission of KCE, all the staff members are empowered to initiate disciplinary procedure by filling in a standard form which in turn may lead to the constitution of an enquiry committee and further proceedings
