20th February 2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF MEETING

Meeting was held on 20th February 2019 at 11 AM in the MBA conference hall of the college. Following members were present for the meeting:

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| **S.No** |  **Name** | **Designation/IQAC** |
|  | Dr.G.Doraisamy | CEO/Management Representative |
|  | Dr.P.Murthi | Principal/ Chairman |
|  | Dr.K.V. Kannan Nithin | HOD-S&H/Member |
|  | Dr. M. Kannan | HOD-ECE/Member |
|  | Dr. B. Vaikundaselvan | HOD-EEE/Coordinator |
|  | Mr. TKP. Rajagopal | HOD-CSE/Member |
|  | Dr. A.R.Suresh | HOD-Mech/Member |
|  | Ms. R. Priyanka | HOD-Civil/Member |
|  | Mr. D. Davidbaburaj | HOD-MBA/Member |
|  | Mr.M.Ramkumar | AP-EEE/Member |
|  | Mr.R.Rameshbabu | Manager-Training School, Fanuc India/Representative from Industry |

The chairperson, Dr.P.Murthi welcomed all the members. The following points were discussed in the meeting.

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| **S.No** | **Details** | **Action to be taken** |
|  | The committee suggested to undergo the Industry-Institute Interaction through Membership & MOU’s by conducting various activities through them. | All the HODs |
|  | The committee suggested all the members to arrange more numbers of industrial tours in the next semester. | All the Members |
|  | The results of B.E, M.E & MBA Examinations were reviewed | All the Members |
|  | The committee instructed all HODs to conduct at least one guest lecture and workshop in next semester. | All the HODs |
|  | The committee reviewed the placements of this academic year and instructed to communicate with more number of reputed companies to conduct placement drives in our campus.  | Placement Officer |

The meeting ended with formal vote of thanks by IQAC Coordinator Dr. B. Vaikundaselvan.

 Principal